



CITY OF BURBANK

Transient Occupancy Tax (TOT) and Tourism Business Improvement District (T-BID) Account Update Form

This form is to be used to update your Transient Occupancy Tax and Tourism Business Improvement District account with the City of Burbank. If there has been a change in ownership, business suspension or closure, please contact us immediately at: (818) 303-1096 or email us at: Burbanktot@HdLgov.com.

ESTABLISHMENT NAME _____

BUSINESS LOCATION _____

Street _____

City State Zip Country

NAME OF TOT/T-BID PROCESSOR _____

MAILING ADDRESS _____

Attention _____

Street _____

City State Zip Country

BUS. PHONE () - EMAIL _____

CELL () - FAX () - _____

OWNERSHIP TYPE: _____

Select one: Sole Proprietorship, Partnership, LLC, Corporation, Non-Profit, Trust, Other

OWNER/ OFFICER: _____
(If different from Operator) Attach additional pages if multiple owners/officers

MAILING ADDRESS _____

Attention _____

Street _____

City State Zip Country

Phone () - EMAIL _____

TOTAL ROOMS FOR RENT _____ AVERAGE DAILY RATE _____

CERTIFICATION: I certify and declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge.

Signature of Owner or Agent

Title

Date